

# **S.H.A.G.S Committee Meeting – 8<sup>th</sup> March 2023 held in Ted Allen Room**

## **Minutes**

**In Attendance:** Mike Cobley (MC) Chair; Carole Pamphlett (CP) Treasurer; Jane Keech (JK) Secretary; Rod Cooley (RC); Stephan Barnard (SB); Rachel Andrew (RA); Steve Case (SC); Peter Loveland (PL); Rosemary Poyser (RP); Roger White (RW)

**Apologies:** Roger Glanville; Hazel Upton; Fraser Gordon; Geoff Bateman; Rich Waight Alex Davies; Keith Davidson; Marcia Dorey; Harriet Dorey; Helen Loveland; Mike Lawford

Review of minutes from the last meeting – minutes were approved.

### **Action points from last meeting - in hand**

- CP will look at insurance documents and rules can be amended if necessary (based on discussions about who is allowed on a plot)
- CP to produce summary of how to correct errors on cash register
- RW is in process of updating data base

### **Finance:**

Prior to the meeting, CP circulated the latest financial report.

CP has been busy with rent collections. About half of the plot holders have paid so far – CP will chase remaining ones. CP will pay cash into bank.

A new vacuum cleaner has been purchased for the TAR as the old one was no longer working. New one cost £50 and old one will be recycled.

### **Site Matters**

Prior to the meeting, a summary of reports was circulated.

A discussion took place about a new plot holder at OR who would like a small walnut tree to be removed from her plot. RC and AD will try to dig it out but if they need more help, one of the rangers could be asked (HTC meeting is next Thursday)

A discussion also took place about a plot that has been cleared – but not by the plot holder?

It also appears that someone has sublet their plot.

Churchfield – Overgrown bushes and an elm tree need to be cut back. Cost will be £1,386.00.

Aldwickbury – maintenance work is needed. Council expects the cost for this to come from our maintenance budget.

Cross Lane – Request for local artists to be able to use site. We would need to know names of people who are on site to do art work.

A discussion took place about possible places to park.

## **Lettings**

Information distributed prior to meeting. Several plots have been become vacant – 6 or 7 at PH.

## **Machinery**

RW went through his report. Servicing has started. Machines at TW have all been serviced.

Question about charging batteries. Some site reps are charging batteries at home. Batteries can also be charged at PH on Sunday mornings when shop is open. There are two batteries per machine.

One of the new electric mowers wouldn't start. RW will investigate.

Electric trimmers use same batteries as mowers.

Agreed that gradually, old petrol mowers would be replaced with electric ones.

A further discussion will take place at site rep meeting.

## **Shop**

The shop had its best week since lockdown with sales of £730.

We may need to order more seeds.

We have recently had delivery of compost, grow bags etc. There has been a problem with foxes getting into storage area and ripping open bags of compost. Area will be secured with wire mesh.

A further discussion took place about the possibility of getting new cash register for shop. CP has looked at some possibilities. We may just need clearer instructions for shop volunteers.

Seed potatoes are now on sale – very few Desiree sold which is unusual.

## **Communications**

Report circulated prior to meeting.

GDPR issue is now resolved.

PL asked if RC could remind people that we currently have various varieties of seed potatoes for sale.

RC has new email address. He will update contact details of committee members.

## **A.O.B.**

A discussion took place about the possibility of having a BBQ to celebrate the Coronation.

Suggested date – Sunday 7<sup>th</sup> May at 12.30. We would need to know possible numbers attending and would need people to help.

## **Actions**

JK to draft email about BBQ and sent to RC to distribute.

Date of next meeting:  
Wednesday 12<sup>th</sup> April 2023  
7.30pm in the Ted Allen room